


MOVE IN/OUT CLEANING CHECKLIST



✓	KITCHEN
	Degrease and Polish all Areas of Stove Top and Range Hood Interior and Exterior
	Wipe Down Interior/ Exterior of Cabinets (must be empty or extra fees will apply)
	Clean Pantry Shelving and Wash Floor
	Oven Front Exterior
	Microwave Interior and Exterior
	Refrigerator Exterior Including Ice Maker Inset
	Dishwasher Front
	Countertops Including Stain Removal on Grout, Backsplashes
	Dust Ceilings for Cobwebs (up to 12')
	Damp Wipe Blinds (if applicable)
	Clean Lighting (if accessible)
	Sink Stain Removal, Faucets Cleaned and Polished
	Patio Doors Inside and Out, Window Behind Sink (if applicable)
	Damp Dust Doors, Knobs, Windowsills, Baseboards Including Kick Plates
	Vacuum Floors, Attached Pantry and Closets, Crevices, Wash Floors
	Garbage Removal to Exterior Receptacles
	Stainless Steel Strip and Polish (if applicable)
✓	BATHROOM
	Clean Tub/Shower Enclosure, Grout, Mildew, Soap Scum Removal
	Countertop, Backsplash, Sinks, Faucets Cleaned and Polished
	Clean Exhaust Fans and Light Fixtures
	Vanity Mirror Glass
	Toilet Interior/ Exterior, Calcium Deposit Removal, Fold TP
	Wipe Down Interior/Exterior of Cabinets
	Dust Ceilings for Cobwebs
	Damp Dust Doors, Knobs, Trim, Windowsills, Baseboards
	Vacuum and Wash Floors
	Garbage Removal to Exterior Receptacles
✓	BEDROOM
	Damp Dust Doors, Knobs, Windowsills, Baseboards, Blinds, Closet Shelving
	Dust Ceiling for Cobwebs
	Vacuum Floors Including Baseboards, Crevices, Accessible Closets, Wash Floors (if applicable)
✓	ENTRY, HALL, STAIRWELL
	Damp Wipe Front Door and Clean Transom Glass (if applicable)
	Damp Dust Doors, Knobs, Windowsills, Baseboards and Blinds, Stairwell, Railing
	Dust Ceiling for Cobwebs, Entry Lights Dusted (if accessible)
	Vacuum and Wash Floors Including Baseboards, Stairs, Crevices

MOVE IN/OUT CLEANING CHECKLIST



✓	COMMON LIVING AREAS, OFFICE, ETC.
	Damp Dust Doors, Knobs, Trim, Moldings, Windowsills, Baseboards
	Damp Dust Blinds, Fireplace Mantel and Exterior Glass, Cabinet Interiors, Built-Ins
	Spot Clean Windows for Finger and Pet Prints
	Dust Ceiling Including Cans, Fans, Intakes
	Wall Washing and Mark Removal
	Clean Light Switch Cover Plates
	Vacuum and Wash Floors Including Baseboards, Closets
	Garbage Removal to Exterior Receptacles
✓	LAUNDRY, MUDROOM
	Damp Dust Doors, Knobs, Trim, Moldings, Windowsills, Baseboards
	Washer and Dryer Tops, Fronts, Flooring Between Appliances (if applicable)
	Cabinet Front Interiors and Exteriors Wiped Down
	Clean Counters, Scour Sink and Polish Faucet
	Damp Dust Blinds
	Cobwebs Along Ceilings
	Damp Wipe Door to Garage
	Vacuum and Wash Floors Including Baseboards, Closets (special attention behind doors)
	Dust Accessible Lighting
	Garbage Removal to Exterior Receptacles
	EXTRA SERVICES BY REQUEST-SEE ALA CARTE UNDER SERVICE RATES
	Fireplace Interior Glass (if accessible)
	Exterior Entry, Patio, Garage Area Rugs
	Window Track Cleaning Including Patio Doors
	Window Cleaning Interior Only (no ladders over 6')
	Interior Closet Shelving
	Oven Interior Cleaned (indicate if self-clean feature, set 5 hours before arrival)
	Refrigerator/Freezer Interior (freezer must be defrosted or frost free and all food removed)
	No Garage Cleaning/Haul Away* (look under organizational services for what we can do)
	No High Chandeliers or Ledges*
	No Carpet Cleaning *
	No Exterior Window Cleaning*
	*Referrals Available